

# Commercial Plan Approval and/or Building Permit Application

ALL FIELDS WITH \* MUST BE COMPLETED TO PROCESS APPLICATION

**\*Required Permits:** \*Zoning # \_\_\_\_\_ \*Sanitary# \_\_\_\_\_ \*Septic/Downspout# \_\_\_\_\_ \*SWPP# \_\_\_\_\_ \*Floodplain# \_\_\_\_\_

**Licensed Contractors:** Heating \_\_\_\_\_ Electrician \_\_\_\_\_ Plumber \_\_\_\_\_ Sprinkler \_\_\_\_\_

**Project specifications:** New \_\_\_ Addition \_\_\_ Int. Alt \_\_\_ Ext. Alt \_\_\_ Sprinkler \_\_\_ No. Heads \_\_\_ Chg of Use \_\_\_ Demo \_\_\_  
Use Group \_\_\_\_\_ Construction Type \_\_\_\_\_ \*Contract Attached \_\_\_\_\_ (only for mechanical system modification  $\geq 10,000$ )  
\*Square ftg of project:\*Basement: \_\_\_\_\_ \*1st: \_\_\_\_\_ \*2nd: \_\_\_\_\_ \*other: \_\_\_\_\_ \*Total square ftg, all floors: \_\_\_\_\_  
\*Name of Business: \_\_\_\_\_  
\*Exact Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Township \_\_\_\_\_ Lot Number \_\_\_\_\_ Parcel Number ( \_\_\_\_\_ )

**Owner:** Name \_\_\_\_\_ Ph \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## ***ALL PROJECT CORRESPONDANCE WILL BE SENT TO THE FOLLOWING:***

**\*Contact:** Name \_\_\_\_\_ Ph \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
\*Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ \*Email \_\_\_\_\_

**Contractor:** Name \_\_\_\_\_ Ph \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**\*Design Professional:** Name of Architect / Engineer \_\_\_\_\_ Ohio Registration # \_\_\_\_\_  
\*Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ \*Email \_\_\_\_\_  
\*Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I, \_\_\_\_\_ Print Name \_\_\_\_\_, declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the applicable State of Ohio laws and/or building codes and Mahoning County resolutions. I am the owner or I have been given authorization from the property owner to obtain this permit. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit herein applied, and shall not be construed to allow any construction upon said premises or use thereof in violation of any applicable State of Ohio/ Federal laws and/ or Mahoning County resolutions or to excuse the owner or his or her successors in title from complying therewith.

I understand that by applying for this permit, the plans and specifications, and the representations therein contained, are made a part of this application. Furthermore, Mahoning County Building Department is requested to issue the appropriate Building Permit. I am consenting to the fees in accordance with the Building Department Fee Schedule; also, the inspection of this property and to the entry onto the property by inspectors of the authority having jurisdiction for the purpose of performing the necessary inspections for the duration of the permit. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material, fact or expression of material, or any change in the accompanying plans, specifications or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Chief Building Official, shall constitute sufficient grounds for the revocation of such permit.

**THIS APPLICATION SHALL BE ACCOMPANIED BY FOUR (4) SETS OF SEALED DRAWINGS AND \$125.00.**

**ALL FEES SHALL BE PAID IN FULL AND ALL DOCUMENTS SIGNED BEFORE A PLAN APPROVAL OR BUILDING PERMIT WILL BE ISSUED.**

\_\_\_\_\_  
\* Signature of Owner or Owner's Agent

\_\_\_\_\_  
Date

Mahoning County Building Department, 50 Westchester Dr. Room 201, Youngstown OH 44515  
Phone 330-270-2894 Fax 330-270-2898 www.mahoningcountyoh.gov